

**HIRED GRANT TRACK 1 PROGRESS REPORT**

Workforce Initiative Act of 2015 (A.C.A. § 6-60-107)

*Complete your report using this Word template. Save as a PDF, then sign electronically. Submit the signed PDF to the Arkansas Division of Higher Education via email to* *workforce.grants@adhe.edu* *by the current reporting period deadline.*

**Reporting Period Ending:**

[ ] July 1, 2025 [ ]  January 1, 2026 [ ] July 1, 2026

|  |  |
| --- | --- |
| Lead Institution: |  |
| Project Title: |  |
| Date Submitted: |  |
| Contact Person: |  |
| Contact Person Email: |  |
| Contact Person Phone: |  |

Authorized Signature for Lead Institution:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

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**SECTION 1: Evaluation of Outcomes**

Please submit an evaluation of outcomes achieved through the end of the reporting period which meet the performance assessment outcomes delineated in the Implementation Grant Proposal.

Program plans were designed to meet the project core requirements of the Track 1: Workforce Initiative Grant Program (T1WIG) as well as other essential components. Your report should specifically address the following components:

* Measurable objectives for each phase of the project – detail the metrics utilized throughout the project to track how credentialed job candidates possessing the skills needed by employers will be provided.
* Performance assessment- clearly define measurable outcomes to be achieved through implementation of the plan and strategies to measure and report achievement of those outcomes.

Please enter your progress report narrative below. Feel free to include any necessary charts, graphs or tables.

*BEGIN TYPING HERE*

**SECTION 2: Financial Report Update**

In the fields below, please enter your actual expenditures in each category through the end of the current reporting period. Any significant variation in a category from approved budget (more than 5%) must be accompanied by justification.

|  |  |
| --- | --- |
| **Category** | **Actual Expenditures to Date** |
| **Personnel/Stipend** | $0.00 |
| **Travel** | $0.00 |
| **Equipment** | $0.00 |
| **Materials and Supplies** | $0.00 |
| **Consultant and Professional Services** | $0.00 |
| **Subawards or Subcontracts** | $0.00 |
| **Other (Explain Below)** | $0.00 |
| **Total Amount** | $0.00 |
| **Workforce Alliance Match** | $0.00 |

Other Explanation: